
CONFORMED AGENDA

El Dorado Water Agency Board of Directors

Teleconference Locations:

**El Dorado Water Agency
1107 Investment Blvd, Suite 240
El Dorado Hills, California 95762**

**South Tahoe Public Utility District
Conference Room
1275 Meadow Crest Dr
South Lake Tahoe, CA 96150**

Lori Parlin, Chair, Board of Supervisors
David Peterson, First Vice Chair, South Tahoe P.U.D.
Wendy Thomas, Second Vice Chair, Board of Supervisors
George Turnboo, Board of Supervisors
Mike Thornbrough, Georgetown Divide Public Utility District

Rebecca Guo, P.E., General Manager
Tami Scowcroft, Deputy Clerk/Business Services Officer

Wednesday December 13, 2023

10:00 a.m.

IN PERSON/TELECONFERENCE LOCATIONS

Mission Statement

“Ensuring that El Dorado County has adequate and affordable water to maintain economic prosperity, protect the environment, and support the rural-agriculture way of life for today and in the future.”

Agendas, Supplemental Materials and Minutes of the Board of Directors are available on the internet at:

<http://www.EDWaterAgency.org> Public records related to a agenda item that are distributed less than 72 hours before this meeting are available for public inspection during normal business hours at the Agency office and will be made available to the public on the Agency website.

PUBLIC PARTICIPATION INSTRUCTIONS: This meeting will be conducted as an in person meeting at the locations noted above. A remote teleconference Zoom address is listed for the public's convenience and in the event a Board Member requests remote participation due to just cause or emergency circumstances pursuant to Government Code section 54953(f). Please be advised that if a Board Member is not participating in the meeting remotely, remote participation for members of the public is provided for convenience only and in the event that the Zoom connection malfunctions for any reason, the Board of Directors reserves the right to conduct the meeting without remote access.

By participating in this meeting, you acknowledge that you are being recorded.

Meeting number: 876 7207 9620

Password: 385508

Join Zoom Meeting

<https://us06web.zoom.us/j/87672079620?pwd=SlUh5eRBaBwwavenFk6IdT4lKTRp3q.1>

One tap mobile

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Dial by your location

- +1 669 444 9171 US
- +1 253 205 0468 US
- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)
- +1 719 359 4580 US
- +1 720 707 2699 US (Denver)
- +1 564 217 2000 US
- +1 646 558 8656 US (New York)
- +1 646 931 3860 US
- +1 689 278 1000 US
- +1 301 715 8592 US (Washington DC)
- +1 305 224 1968 US
- +1 309 205 3325 US
- +1 312 626 6799 US (Chicago)
- +1 360 209 5623 US
- +1 386 347 5053 US
- +1 507 473 4847 US

Meeting ID: 876 7207 9620

Find your local number:

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If the public wishes to participate in the meeting on a desktop, please click on the link and click “join meeting” to watch the meeting in real time:

<https://us06web.zoom.us/j/87672079620?pwd=SlUh5eRBaBwwavenFk6IdT4lKTRp3q.1>

If you are joining the meeting via Zoom and wish to make a comment on an item, move your mouse key over your name or number and you will have the option to “raise your hand.” If you are joining the meeting by phone, and wish to make a comment, staff will call you by your “call in user number.” Speakers will be limited to 3 minutes.

If you choose not to observe the El Dorado Water Agency Board of Directors meeting but wish to make a comment on a specific agenda item, please submit your comment via email by 4:00 p.m. on the Monday prior to the Board meeting. Please submit your comment to the Deputy Clerk of the Board at tami.scowcroft@edcgov.us. Your comment will be placed into the record and forwarded to the Board of Directors.

The Deputy Clerk of the Board is here to assist you, please call 530-621-6678 if you need any assistance with the above directions to access the meeting.



PROTOCOLS FOR PUBLIC COMMENT: Public comment will be received at designated periods as called by the Board Chair.

Public comment on items scheduled for Closed Session will be received before the Board recesses to Closed Session.

Except with the consent of the Board, individuals shall be allowed to speak to an item only once.

Time for public input will be provided at every Board of Directors meeting. Individuals will have three minutes to address the Board. Individuals authorized by organizations will have three minutes to present organizational positions and perspectives and may request additional time, up to five minutes. At the discretion of the Board, time to speak by any individual may be extended.

Individual Board members may ask clarifying questions but will not engage in substantive dialogue with persons providing input to the Board.

10:00 A.M. CALL TO ORDER and ROLL CALL

Present: Director Parlin, Director Thomas (participated via Zoom for AB 2449 “just cause”), Director Thornbrough, Director Turnboo

Absent: Director Peterson

No public confirmed at South Tahoe Public Utility District Conference Room teleconference location

PLEDGE OF ALLEGIANCE TO THE FLAG

AB 2449 –

BOARD ACTION: Director Thomas announced her request to participate remotely for a “just cause” exception due to the need to care for a grandchild pursuant to AB 2449 (Gov. Code 54953(f)). Director Thomas indicated that there was no person over 18 present at her location and Director Thomas’ video camera was on throughout the meeting.

OPEN FORUM: Public comments during open forum are limited to three (3) minutes.

ADOPTION OF AGENDA AND APPROVAL OF CONSENT CALENDAR

At this time the Board will make any necessary additions, deletions, or corrections to the Agenda; determine matters to be added to or removed from the Consent Calendar; and with one motion adopt the Agenda and approve the Consent Calendar.

BOARD ACTION: Motion by Director Turnboo, seconded by Director Thornbrough, the Board adopted the Agenda and approved the Consent Calendar.

Roll Call Vote:

Ayes: Director Turnboo, Director Thornbrough, Director Thomas, Director Parlin

Noes: None

Absent: Director Peterson

CONSENT CALENDAR: Determination of matters to be added to or removed from the Consent Calendar and Board action on the Consent Calendar.



1. Approval of Minutes (Conformed Agenda) of the El Dorado County Water Agency (“EDCWA”) Regular Meeting, November 8, 2023

RECOMMENDED ACTION: Staff recommends the Board receive and file the Conformed Agenda for the Regular Meeting, November 8, 2023.

2. Interim Warrant Register

RECOMMENDED ACTION: Staff recommends the Board receive and file the Interim Warrant Register for November 2023.

3. Budget to Actual Report

RECOMMENDED ACTION: Staff recommends the Board receive and file the Budget to Actual Report for the period through November 30, 2023.

4. Approval of Memorandum of Understanding with Local 1 AFSCME Council 57 Representing EDCWA General Unit, for January 1, 2024 through December 31, 2027

RECOMMENDED ACTION: Staff recommends the Board: (1) Review and approve the attached Memorandum of Understanding (“MOU”) with Local 1 AFSCME Council 57; (2) Authorize the Board Chair to execute the MOU, (3) Authorize the General Manager to take any necessary administrative actions to implement the provisions of the MOU; and (4) Review, approve, and authorize the Board Chair to sign Resolution WA-16-2023.

END CONSENT CALENDAR

DISCUSSION CALENDAR:

5. Purchasing Policy, B-1005 Update

As directed by the Board, Purchasing Policy B-1005 was reviewed and several modifications are proposed to respond to changes in State law, the needs of the Agency, and administrative efficiencies. Purchasing Policy B-1005 establishes rules and procedures for the purchase of goods and services, and the award and administration of purchases and contracts by the Agency.

BOARD ACTION: Motion by Director Turnboo, seconded by Director Thornbrough, the Board: (1) Reviewed and provided comments on the updated Board Purchasing Policy B-1005; (2) adopted Resolution WA-17-2023, which approves updated Board Policy B-1005 Purchasing Policy and repeals all former Board approved Administrative Procedures and authorizes the General Manager to review, update and approve internal implementing administrative policies; and (3) authorized the Board Chair to sign Resolution WA-17-2023.

Roll Call Vote:

Ayes: Director Turnboo, Director Thornbrough, Director Thomas, Director Parlin

Noes: None

Absent: Director Peterson



6. Task Order Authorization – Orit Kalman Task Order 1 for Upper American River Watershed Engagement Support

Consistent with Policy E-1002, the Agency is advancing portions of the Programmatic Watershed Plan for the upper American River watershed, including facilitating performance measures development and refining projects through the convening of the Upper American River Watershed Group. Staff is seeking authorization to retain Orit Kalman, one of the vendors on the Water Agency's approved Vendor Pool list, to provide these services.

BOARD ACTION: Motion by Director Turnboo, seconded by Director Thornbrough, the Board authorized the General Manager to execute Orit Kalman Task Order 1 for a not-to-exceed amount of \$60,000 to provide upper American River watershed engagement support.

Roll Call Vote:

Ayes: Director Turnboo, Director Thornbrough, Director Thomas, Director Parlin

Noes: None

Absent: Director Peterson

7. El Dorado County Ag in the Classroom – Presentation

Melissa Neal, El Dorado County Ag in the Classroom Executive Director, will be giving a presentation on the organization's programs that provide various hands-on educational opportunities to understand and appreciate the importance and all-encompassing role of agriculture in our daily lives in the context of local farms, ranches, forests and watersheds.

BOARD ACTION: The Board received the presentation.

BOARD OF DIRECTOR'S COMMUNICATIONS/DIRECTION TO STAFF:

- 1) Director Thornbrough asked for clarification on the Board rotation and when he would be giving up his seat on the Board.
- 2) Director Thomas thanked staff for a wonderful year, thanked Rebecca for the Agency continuing strong under her leadership and very grateful for that continuance, and wished everyone a happy holidays, Happy Hanukkah and a Merry Christmas.
- 3) Director Parlin mentioned that at the Mountain Counties Water Resources Association (MCWRA) Annual Meeting that Rebecca and she attended, Regional Water Authority staff approached her and asked for more Agency participation at their meetings.
- 4) Director Parlin thanked Rebecceca for stepping in and taking the reins and looking forward to next year.
- 5) Director Turnboo thanked staff for all they do and wished everyone a Merry Christmas.
- 6) Director Parlin suggested lunch after the January meeting to thank Director Thornbrough for his service on the Board.

GENERAL MANAGERS REPORT:

The General Manager reported on the following:

- 1) Attended MCWRA Annual Meeting.



- 2) **Attended ACWA Fall Conference in Indian Wells. Productive conference and was able to connect to various partners including USBR.**
- 3) **Submitted a formal letter to USBR to request initiation of an appraisal study for Alder Creek Conservation and Storage Project, consistent with USBR local staff recommendation.**
- 4) **Grizzly Flats Community Services District signed the American Rescue Plan Act (ARAP) contracts. Timelines were made very clear and it is a very tight schedule; any concerns will be brought back to the Board if needed.**
- 5) **Continuing to work with the County to reallocate some of unused ARPA funds to South Tahoe Public Utility District, as approved by the Board.**
- 6) **Kyle Ericson will be attending the American Water Resources Association (AWRA) conference in April submitting an abstract to present on our recently completed upper American River watershed work.**

ADJOURN @ 10:48 a.m.

NEXT REGULAR SCHEDULED MEETING: January 10, 2024, 10:00 a.m., at the El Dorado Water Agency 1107 Investment Blvd, Suite 240, El Dorado Hills, CA 95762.

