

# 2024 WATER RESOURCES DEVELOPMENT AND MANAGEMENT PLAN UPDATE

## PLAN ADVISORY GROUP

### REVISED DRAFT CHARTER

Version: May 31, 2024

#### PURPOSE AND GOALS

The purpose of the Plan Advisory Group (PAG) is to provide input and feedback to inform the 2024 Water Resources Development and Management Plan (WRDMP) update for El Dorado County.

The goals of the PAG are to:

1. Review and provide input on the proposed WRDMP Update.
2. Foster collaboration amongst agencies to address future water resource needs.

#### BACKGROUND

The WRDMP is a countywide water plan developed for implementing the charges provided by the 1959 El Dorado County Water Agency Act. It also meets the requirements of the County of El Dorado's Ordinance No. 5096, which requires the preparations of a Countywide Water Plan to support the Urban Water Management Plan development by urban water suppliers.

El Dorado Water Agency (EDWA) plans to update its 2019 WRDMP, which is a policy document focusing on securing long-term water supply and economic prosperity in El Dorado County. The updated WRDMP will continue to be a comprehensive plan that serves a roadmap for countywide water resource management for collective implementation that commiserates the role and responsibility of each implementation agency. As such, it also provides direction to EDWA's future investments to implement the WRDMP to create countywide benefits.

The WRDMP is a "stand alone" policy-level document and is intended to be in a format that easily allows executive-level staff, elected officials, other decision makers, and stakeholders and interested parties to get a clear and concise summary of the plan's purpose, water resources challenges facing El Dorado County, associated resource management strategies, and implementation considerations.

The 2024 WRDMP update will address changed conditions that affect the long-term water supply reliability and economic prosperity in El Dorado County, update the resource management strategies (RMS), update EDWA's implementation policy/guidance, and update specific actions. The recently completed [Upper American River Programmatic Watershed Plan](#) will be incorporated by reference and the applicable RMS will be used to augment the WRDMP's existing RMS for completeness and consistency.

EDWA will follow the same collaborative approach and principles used for the successful development of the 2019 WRDMP. As such, EDWA is reconvening this PAG to assist the plan update process and ensure the integrity and applicability for the resulting product.

Consistent with the guidance provided by EDWA’s Board, this PAG is established as topic-specific group under the Countywide Plenary for Water, which was established in 2020 to continue the collaboration among all interested parties in the county. Once the 2024 update is completed, this group will be dissolved. The PAG enables the various interested parties to convene under one setting.

**MEMBERSHIP**

The Plan Advisory Group is made up of the following member agencies.

Organization	Name
American River Conservancy	Elena DeLacy, Executive Director
City of Placerville	Pierre Rivas, Director
City of South Lake Tahoe	Invited
County of El Dorado	Jeffrey Warren, Director, Environmental Management Department Karen Garner, Director, Planning and Building Department Rafael Martinez, Director, Department of Transportation LeeAnne Mila, Agricultural Commissioner/Sealer of Weights and Measures Thomas Meyer, Program Manager, Office of Wildfire Preparedness and Resilience Carla Haas, Deputy Chief Administrative Officer
El Dorado and Georgetown Divide Resource Conservation Districts	Mark Egbert, District Manager
El Dorado County Farm Bureau	Mike Ranalli, President
El Dorado Irrigation District	Brian Mueller, Director of Engineering
El Dorado Local Agency Formation Commission	Shiva Frentzen, Executive Officer
El Dorado Water Agency	Rebecca Guo, General Manager Kyle Ericson, Water Resource Engineer
El Dorado Wine Grape Growers Association	Tentative
Georgetown Divide Public Utility District	Adam Brown, Operations Manager
Grizzly Flats Community Service District	Kim Gustafson, General Manager
Shingle Springs Band of Miwok Indians	Invited

Organization	Name
South Tahoe Public Utility District	Adrian Combes, Senior Engineer
Tahoe City Public Utility District	Sean Barclay, General Manager
UC Agriculture and Natural Resources	Hardeep Singh, Local Food Systems Advisor, Central Sierra Cooperative Extension

## ROLES AND RESPONSIBILITIES

### PAG Members

Plan Advisory Group members agree to:

- Actively participate in all PAG meetings throughout the update process.
- Collaborate in plan update and provide relevant input and informative feedback on content.

### El Dorado Water Agency

EDWA agrees to:

- Lead the 2024 WRDMP update process.
- Provide timely communications about meetings and opportunities for PAG input.
- Provide all materials, to be reviewed by PAG members, in a timely manner.

### Consultants

Consultants agree to:

- Support EDWA and PAG members by providing all necessary content for review.
- Facilitate meetings in a manner that promotes full PAG members participation.

## ATTENDANCE AND MEETING SCHEDULE

It is anticipated that PAG will convene this summer and fall to ensure a timely adoption of the 2024 WRDMP by November 2024. Meetings will be scheduled for up to three hours depending on the topics covered. PAG members are invited to join meetings in-person (remote participation option will be available). Attendance at every meeting is expected. Alternatively, a PAG member can designate an alternate to attend on behalf of their organization. Alternates are expected to be informed of the WRDMP and prepared to provide feedback to inform the WRDMP update. In addition to the attending PAG meetings, PAG members should anticipate some time allocation to review the WRDMP and participate in individual meetings, as needed, to inform update content specific to your agency/organization.

The following is the anticipated schedule for the completion of the WRDMP update:

- May 31, 2024 - PAG kick-off call
- Late July/Early August 2024 - PAG workshop focusing on Chapters 1 to 3
- September 2024 - PAG workshop focusing on Chapters 4 to 5
- October 2024 - PAG call for final overview of WRDMP update

- November 2024 - EDWA Board adoption of WRDMP

## MEETING PRINCIPLES

The following principles are set to support an effective, engaging, and productive process.

**Respect:** Treat PAG members, staff, and consultants with respect, valuing their ideas and contributions.

- During the meeting, use common conversational courtesy - do not interrupt while others are speaking.

**Be time-conscious:** With respect to each other's time commitments, all meetings will start and end on time.

- When speaking, provide thoughtful comments, be relevant, and allow time for others to share their perspectives.
- Meeting agendas will be sent in advance to members.

**Communication:** Communicate your ideas openly and honestly.

- Actively participate in meetings and contribute to our shared goals.

**Accountability and commitment:** Take responsibility for your actions and follow through on commitments.

- Be present and focused on discussions.
- Minimize electronic distractions.
- All members take responsibility for the success of the meetings.

**Decision-Making:** As an advisory group, PAG members are encouraged to identify areas of consensus and acknowledge differing points of view to ensure that all perspectives are heard and considered.

- When disagreeing, be specific about what the problem is and offer positive alternatives.
- Members will use a "parking lot" for ideas that come up but are outside the scope of the meeting.

**Innovation:** Members are encouraged to promote innovative new ideas.